



PRINCE SHRI VENKATESHWARA ARTS AND SCIENCE COLLEGE

Gowrivakkam, Chennai-600073.

Affiliated to University of Madras

ISO 9001:2015, ISO 14001:2015, ISO 50001:2018, ISO 21001:2018 Certified Institution

Recognized by UGC under section 2(f) UGC Act 1956

CIRCULAR

PSVASC/ IQAC/ 2022-2023

DATE: 28.12.2022

Internal Quality Assurance Cell (IQAC) meeting for the academic year 2022-2023 will be held on 09.01.2023 (2.30 PM) in Seminar Hall for monitoring and functioning of academic and administrative units. All the members are requested to attend the meeting.

Agenda:

1. Review of minutes of previous IQAC meeting
2. Welcome note by IQAC chairman
3. Academic review and result analysis
4. Academic planning for Even semester
5. Placement training
6. Seminar and Conference Proposals
7. Plan for Alumni meet
8. Additional discussion points



IQAC Coordinator


Principal
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

Copy to,

1. IQAC members
2. All HODs
3. Placement coordinators
4. Office
5. File copy




Principal
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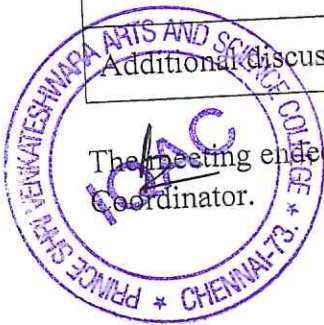
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Name of the meeting: IQAC Meeting	Date: 09.01.2023
Venue: Seminar Hall	Time: 2.30 PM
Minutes of meeting	

Agenda	Discussion/ Action taken
Review of minutes of previous IQAC meeting	Reviewed of minutes of previous IQAC meeting. The committee discussed various aspects presented in the meeting
Welcome note by IQAC chairman	The principal welcomed HODs and IQAC members for the meeting. Principal conveyed that the subject faculty members should monitor their student's performance class test and Internal Assessment test.
Academic review and result analysis	The vice chairman expressed his concern over the semester results and asked the HODs to take appropriate action for the slow learners.
Academic planning for Even semester	Work load, subject willingness and Timetable preparation to be completed. Formats has been issued by IQAC.
Placement training	The plan of placement and training activities for an even semester was given by the placement coordinator. Odd semester placement report has been submitted.
Seminar and Conference Proposals	Seminar and conference proposals to be forwarded to funding agencies. Provide details about the proposed venue, facilities, and logistical arrangements. If it's an online event, mention the virtual platform you plan to use.
Plan for Alumni meet	Create an alumni committee comprising college staff, faculty, and interested alumni volunteers. This committee will be responsible for organizing and executing the event.
Additional discussion points	New certificate courses to be introduced. Discussion made on student skill development program.

The meeting ended with the summary of the discussion and Vote of thanks by IQAC

Coordinator.



IQAC Coordinator



B. Kalpana
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IQAC Meeting

ACADEMIC YEAR 2022 - 2023

DATE: 09.01.2023

LIST OF MEMBERS PRESENTED:

S. No.	Name of the members	Designation	Signature
1	Dr. M. Uma	Principal	
2	Er. V. Prasanna Venkatesh	Vice Chairman	
3	Mr. S. Ramji	Manager	
4	Dr. J. Janaki	HOD (A&F)	
5	Dr. K. Deepalakshmi	HOD (Biotechnology)	
6	Dr. K. Subhashini	HOD (ECS)	
7	Mrs. B. Sowmiya	Placement Coordinator	
8	Dr. B. Lakshmi Priya	HOD (CS)	
9	Mrs. D. Dhanabagyam	HOD (BCA)	
10	Dr. P. Jasmin Leena	HOD (Biochemistry)	
11	Dr. M. Theboral Victoriya	HOD (Commerce (G))	
12	Dr. K. Poongothai	HOD (Microbiology)	
13	Ms. S. Roshan Fathima	HOD (English)	
14	Dr. Naveetha Sulthana	HOD (BBA)	
15	Mrs. Hepzi Violet Amirthamani	HOD (CS With DS)	
16	Mr. M. Manikandan	Entrepreneur	
17	Ms. K. Vishweswari	System Analyst, Cap Gemini	
18	Mr. Jaya Pradeep. C. J	President Local Society	
19	M. Harsha Vardhan	III CS	
20	K. Benazir	II M. Sc BT	



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